

**Assessment rubric**

<b>Criteria</b>	<b>1 Needs work</b>	<b>2 Acceptable</b>	<b>3 Good</b>	<b>4 Very good</b>	<b>5 Excellent</b>
<b>1: Satisfying CoP – ITL’s objectives (Relevant and timely)</b>	Some parts of the proposal are relevant to internationalisation of teaching and learning. It touches some topics in this broad area. The objectives are vague or ambiguous.	The main idea of the proposal is relevant to internationalisation of teaching and learning. It touches one or more key topics* in this broad area. The objectives are clear.	The proposal is relevant to internationalisation of teaching and learning. It covers one or more key topics* in this broad area. The objectives are clear.	The proposal is highly relevant to internationalisation of teaching and learning. It covers one or more key topics* in this broad area. The objectives are specific and clear.	The proposal is highly relevant and captures the essence of internationalisation of teaching and learning. It addresses one or more key topics* in this broad area. The objectives are specific and clear.
<b>2: Expected impact on student learning (Specific)</b>	It is uncertain if the project could introduce a positive impact on student learning and improve student experiences. How the impact might be generated and measured is not mentioned.	The project is likely to introduce a positive impact on student learning and improve student experiences. How such impact will be generated and measured is mentioned.	The project is likely to introduce a positive impact on student learning and improve student experiences. How such impact will be generated and measured is properly described.	The project is likely to introduce a significant impact on student learning and improve student experiences. How such impact will be generated and measured is well stated.	The project is very likely to introduce a significant impact on student learning and substantially improve student experiences. How such impact will be generated and measured is well articulated.
<b>3: Adequacy of provisions regarding project evaluation (Measurable)</b>	The proposal does not include criteria/ indicators against which the project effectiveness and impact will be measured; or the criteria/ indicators are	The proposal provides some criteria/ indicators against which the project effectiveness and impact will be measured. However,	The proposal provides some criteria/ indicators against which the project effectiveness and impact will be measured. Details of the data collection in	The proposal provides clear criteria/ indicators against which the project effectiveness and impact will be measured. Details of the data collection in both the short and	The proposal provides clear and well developed criteria/ indicators against which the project effectiveness and impact will be measured. Details of

	unclear. Details of the data collection are lacking.	details of the data collection are lacking.	both the short and longer term are available.	longer term are available.	the data collection in both the short and longer term are sufficient.
<b>4: Feasibility of the project (Achievable)</b>	The project does not seem to be feasible. The proposal does not include a project plan or the plan is not reasonable. A budget plan is missing or inappropriate.	The project is feasible. The proposal presents a project plan yet with some unclear details or steps. A reasonable budget plan is included.	The project is feasible. The proposal presents a clear project plan. A reasonable budget plan is included.	The project is highly feasible. The proposal presents a clear and developed project plan. A properly constructed budget plan is included.	The project is remarkably feasible. The proposal presents a clear and well-developed project plan. A thoughtfully constructed budget plan is included.
<b>5: Originality /Innovativeness /Potential contribution to the literature (Innovative)</b>	The proposal completely relies on existing ideas and concepts and does not have a potential to make new contributions or generate new insights.	The proposal builds upon existing ideas while having new elements in some places, such as data collection, analysis, or interpretation. It will potentially generate some insights. However, a plan for disseminating the work is lacking.	The proposal applies existing concepts/ ideas to a new/ different context, which will potentially generate some insights and contribute to the field. A plan for disseminating the work is included.	The proposal contains innovative components that will potentially generate some insights and contribute to the field. A detailed plan for disseminating the work is included.	The proposal builds upon original ideas and contains innovative components that will generate new insights and contribute to the literature. A well-defined plan for disseminating the work is included.

\*Details about the key topics can be found in the Guideline for Reviewers.